

Call for proposals: Józsefváros Neighborhood Fest 2023

The Municipality of Józsefváros considers the diversity of the district's communities to be an important value and aims to promote neighborhood relations and strengthen cooperation between social groups from different backgrounds. Therefore, the Józsefváros Közösségiért Nonprofit Ltd. in cooperation with the Office of Community Participation, invites applications for the implementation of community programs that strengthen cooperation between residents and local communities.

Aim of the call for proposals

The Neighborhood Day competition aims to strengthen and support the communities of the district, as well as NGOs, organizations, residents' associations and individuals who are working to reach out to and help disadvantaged and minority people in the district. The call for proposals is open to **community-building, cultural and educational program ideas** that address communities living or working in Józsefváros and are implemented in the district.

Application criteria

How much money can you apply for? The total budget of the competition is HUF 4 million, of which a maximum of HUF 200,000 per idea can be used to implement community programs. The call for proposals is post-funded.

What kind of program ideas are welcome?

- targeting residents of District VIII
- free of charge for participants
- a community-based, engaging, interactive program that builds on the active participation of those present e.g. community program, street party, discussion group, picnic, leisure program

Who can apply? Informal communities, NGOs, individuals over 18 years of age, non-profit companies, condominiums. Preference will be given to applicants who apply as representatives of an informal community or as individuals and who, in their application, identify 2 other co-organisers who would be involved in the implementation of the program. Preference will also be given to NGOs or non-profit-making companies that would implement their program in partnership with other organizations.

Possible venues for the programs: squares, parks, streets, public spaces, courtyards of houses or even private homes in Józsefváros.

Program implementation period: The program should be implemented between April 12, 2023 and July 31, 2023.

Application procedure

Deadline for submission: midnight Thursday March 16, 2023

Applications can be made online by filling in an online application form available at <https://forms.gle/r7Mp5a9ewGMSKbYQ8> or in person by filling in and handing in the attached document at the reception of the Mayor's Office (63-67 Baross u.).

For details of the application, you can consult the staff of the Office of Community Participation in person every week on Monday from 12 noon to 2 pm at their office at 63-67 Baross u.

Selection of the winning application

Winning applications will be selected in two rounds.

First round

The applications received will be checked by the staff of the Józsefváros Office of the Mayor of the 8th District of Budapest - Office of Community Participation, a professional partner of the Józsefváros Közösségiért Nonprofit Ltd. Applicants who meet the formal or substantive requirements will be contacted and those rejected for formal or substantive reasons will be notified. No decision on the winning applications will be taken in this round, and the winners will be decided in the next round, following a personal meeting. End of first round: March 20, 2023.

Second round

The Community Involvement Office will invite applicants who meet the formal and substantive requirements to an interview and will initiate the linking and joint implementation of programs for those submitting similar and related ideas. A joint workshop will be held with those submitting ideas in the second round to decide on the details of the programs to be implemented and the framework for cooperation. End of second round, notification of winners: April 3, 2023.

Implementation

Coordination of the cooperation and finalization of the program design will be carried out with the support of the Office of Community Participation staff between April 3, 2023 and April 12, 2023.

Contracting

If the parties mutually agree on the framework of cooperation, the contracting process between the applicant and the Józsefváros Nonprofit for Communities will start.

The applicant must undertake to:

- organize and implement the program submitted for the application;
- obtain the necessary official permits for the implementation of the project;
- Participation in the information event and the closing event organized by the Office of Community Participation .
- participation in individual (2 x 60 minutes) and group (120 minutes) consultations organized by the Office of Community Participation;
- the preparation of a technical report on the implementation of the program;
- documentation of the implementation of the program as specified in the contract (e.g. photo, video, attendance sheet, etc.).
- promotion of the program as specified in the contract (e.g. social media posts, newsletter, posters, leaflets, etc.).

This is an ex-post grant, so the amount awarded will be paid after the acceptance of the technical report and the issue of the certificate of completion.

The call for proposals is launched by the Józsefváros Közösségiért Nonprofit Ltd

Professional coordinator: Józsefváros Municipality Office of Community Participation

Further information:

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Budapest, February 15, 2023.