

**Privacy notice
about data management related to the awards and
nominations for awards by the Municipality of
Józsefváros in the VIII. district of Budapest**

This privacy notice in connection with the awards and nominations for awards that may be awarded by the Municipality of Józsefváros District VIII of Budapest (hereinafter referred to as the "Data Management Information Notice") has been prepared in accordance with the provisions of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (hereinafter referred to as the "General Data Protection Regulation" or "GDPR").

The Municipal Decree 40/2020.(VII. 16.) of the Municipality of Józsefváros, District VIII. of Budapest (hereinafter: Decree) provides for the material and procedural rules of the conferment of the title of honorary citizen and the awards that may be granted in various fields. As a general rule, the honorary citizens can be awarded to natural persons, for the Cross of Honour of Józsefváros, the Cross of Honour for Józsefváros, the Cross of Honour for Józsefváros Communities, the Cross of Honour for Józsefváros Communities, the Erzsébet Guricsné Pásztor Award, Józsefváros Golden Wreath, Józsefváros for Children, Józsefváros for Health, Józsefváros for Social Work, Józsefváros for Social Work, Józsefváros for Social Work, Józsefváros for Social Work, citizens can nominate an organisation for the awards.

The persons specified for the titles may nominate candidates by nomination or district residents may nominate candidates by application, and the persons entitled to make a proposal shall be invited to do so by a notice published on the official website of the Municipality and in the local press.

Only persons or organisations as defined in Article 15 of the Ordinance are entitled to make nominations for the Erzsébet Guricsné Pásztor Prize, the Józsefváros Prize for Safety, the Józsefváros Prize for Children, the Józsefváros Prize for Social Work, the Józsefváros Prize for Outstanding Day Care Work, the Józsefváros Prize for Public Administration and the Józsefváros Prize for Public Administration.

The proposal must specify:

the name, address (in case of an organisation, its name, headquarters or premises), email address of the **person nominated for recognition**, the reasons for the nomination (in case of a professional award, the name

of the employing organisation, the position held by the employee), the merits on which the recognition is based, a brief description of the nominee's CV (organisation's activities), the name, address and telephone number of the **nominator**, and a statement by the nominator that he/she is not submitting a nomination for himself/herself.

The awards and diplomas that can be awarded:

- Title of Honoured Citizen of Józsefváros,
- Józsefváros Cross of Honour,
- For Józsefváros,
- For Communities in Józsefváros,
- For Józsefváros Culture,
- Erzsébet Guricsné Pásztor Prize,
- Józsefváros Golden Wreath,
- Józsefváros Safety Award,
- the Józsefváros Children's Award, and the Mayor's Commendation,
- the Józsefváros Health Care Professional Medal and the Mayor's Commendation Medal,
- the Professional Medal for Social Work in Józsefváros, and the Mayor's Commendation Medal,
- the Professional Award for Outstanding Work in the Day Nursery and the Mayor's Commendation,
- the Professional Medal for the Public Administration of Józsefváros, and the Mayor's Commendation,
- Budapest Capital VIII. district Józsefváros Municipality in the field of activity of companies wholly or majority owned by the Municipality: the "Employee of the Year" award.

The awarding of the prizes is proposed by the bodies referred to in Article 16(1) of the Decree, and nominations received for the Józsefváros Prize for Communities are put to a public vote by the Joint Data Controllers.

The Assembly or its body under Article 16 shall decide on the awarding of prizes in closed session, and after the awarding of the prizes the preparatory documents and the materials of the meeting shall be made available to the public as public data, and the minutes

and the documents of the closed session shall be made public.

The candidate for the award will make a declaration of acceptance of the recognition prior to the award, after which the candidates not to be awarded will be notified by the Joint controllers of the processing.

The names of the laureates and the prizes awarded to them shall be published on the official website of the Mayor's Office and in the local press in accordance with Article 21 of the Regulation. The Mayor's Office shall keep a record of the awards. The register shall contain the name, place and date of birth of the person awarded the prize, the name and registered office (place of business) of the organisation, the name of the award, a brief justification for the award, the date of the award, the number of the decision of the body of representatives on the award.

The Municipality provides a cash award for the recipients of certain certificates of recognition.

1. Name and contact details of the Joint Controllers

Budapest Capital VIII. district Józsefváros Municipality
 Head office: 1082 Budapest, Baross utca 63-67.
 Postal address: 1431 Budapest, Pf. 160.
 Telephone: + 36 1 459 2100
 E-mail address: ugyfelszolgalat@jozsefvaros.hu

and

Budapest Capital VIII. district Józsefváros Mayor's Office
 Head office: 1082 Budapest, Baross utca 63-67.
 E-mail address: hivatal@jozsefvaros.hu

2. Contact details of the Data Protection Officer

E-mail address: adatvedelem@jozsefvaros.hu
 Phone: +36 (1) 459-2207

3. Purpose of the processing and scope of the data processed

The purpose of the processing of data relating to the persons nominated for recognition (hereinafter referred to as "data subjects") is to ensure the efficient management of clarification issues related to the application, to monitor the conditions of the award, to evaluate applications, to select the awardees on the basis of the recommendations and results submitted, to express the community's respect for persons of outstanding merit and to honour and exemplify their personality and work to present and future generations.

Scope of personal data processed	Purpose of data processing
Name, notification address, telephone number and email address of the candidate	Checking the award criteria, evaluating the applications, selecting the winners on the basis of the recommendations and results submitted.
Reasons for the nomination (name of the employing organisation, position held in the case of a professional distinction), the merits on which the recognition is based, a brief description of the career (activities of the organisation) of the person proposed for recognition	To monitor the criteria for the awards, to evaluate the applications, to select the winners on the basis of the recommendations and results submitted, to express the community's respect for persons of outstanding merit and to give them and their work a worthy recognition and role model for present and future generations.
The name, notification address, telephone number and email address of the recommender, and a statement by the recommender that he/she is not submitting a proposal on his/her own behalf.	Ensuring the efficient management of clarification issues related to the application, checking the conditions of the award

4. Legal basis for processing

The data processing is based on Article 6 (1) (e) of the GDPR, i.e. the data processing is necessary for the performance of a task carried out in the exercise of official authority vested in the controller by virtue of the authorisation granted in Article 24 (9) of Act CCII of 2011.

5. The source of the personal data processed and the scope of the data not provided by the data subject to the Data Controller

The source of the personal data processed about the bidders is the data subject. The source of the personal data processed about the candidate is the

recommender. Candidates will be informed by the Joint Controllers of their data processing rights within 30 days of nomination.

6. Recipients and categories of recipients of personal data

Only the staff of the Joint Controllers coordinating the decision making process will have access to the Offeror's personal data.

Candidate's data will be transmitted by the Joint controllers to the preparatory and decision-making bodies as defined in Article 16 of the Regulation. The documents of the closed meetings of the Council of Representatives and its committees for the preparation of decisions or decision-making, as well as the minutes of the closed meetings and the decisions taken in the closed meetings are public data in the public interest, and the joint controllers are obliged to ensure that the data are accessible to anyone after the decision has been made public, and to publish the decisions and minutes of the meetings on their website.

Joint controllers will publish on their websites the following information about the winning candidate: the reasons for the nomination (in the case of a professional distinction, the name of the employing organisation, the position held), the merits on which the recognition is based, a brief description of the CV (activities of the organisation) of the person proposed for recognition.

7. Duration of data processing

The joint controllers shall not delete the data published on the successful candidate, and the justification for keeping the data pursuant to Article 21 of the Regulation shall be reviewed every 3 years.

Recommendations from ineligible candidates will be immediately destroyed. Bidder and recommender data contained in non-awarded bids will be destroyed by the Joint Controllers after the evaluation and the receipt of the prizes by the awardee, by, that the documents prepared for the preparation of the decision of the body of the Body of Representatives and the Body of Representatives (evaluation tables of personal data contained in the recommendations) shall be kept by the Joint Data Controllers for 5 years from the date of the awarding of the prize, and the minutes of the closed meetings of the Committees of the Body of Representatives and the Body of Representatives shall not be scrapped.

8. Allocation of processing rights and access to data between the Joint Controllers

The data processing is carried out by the department of the Mayor's Office to which the subject of the award belongs, in order to prepare the decision and take the decision as defined in the Regulation. The Mayor's Office is authorised to manage the exercise of the rights of the data subject and the handling of incidents, liaising with the co-authorities (including responding to requests sent by the National Authority for Data Protection and Freedom of Information).

9. Data transfers to third countries - automated decision-making and profiling

The processing does not involve the transfer of personal data to third countries, automated decision-making or profiling.

10. Rights of the data subject in relation to data processing

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10.1. Deadline

The Joint Controllers shall comply with the data subject's request to exercise his or her rights within a maximum of one month from the date of receipt of the request. The date of receipt of the request shall not count towards the time limit.

The Joint Controllers may, if necessary, and taking into account the complexity of the request and the number of requests, extend this time limit by a further two months. The Joint Controllers shall inform the data subject of the extension of the time limit within one month of receipt of the request, stating the reasons for the delay.

10.2. Right of access, transfer of data to third countries

The data subject shall have the right to request the 1. to obtain from the Joint Controllers, through the contact details provided in point 1, information as to whether or not his or her personal data are being processed and, if such processing is taking place, the right to know which personal data are being processed by the Joint Controllers; on what legal basis; for what purpose; for how long; to whom, when, under what law, to which personal data have been disclosed or transferred by the Joint Controllers; from what source your personal data originate; what rights you have in relation to the processing; whether your data are being profiled by the Joint Controllers or transferred to a third country.

The Joint Controllers shall provide a copy of the personal data subject to the processing free of charge for the first time upon the data subject's request, and may charge a reasonable fee based on administrative costs thereafter.

In order to ensure data security and to protect the rights of the data subject, the Joint Controllers are obliged to verify the identity of the data subject and the identity of the person who wishes to exercise the right of access, and to this end, the provision of information, access to data or the issuing of copies of data is subject to the identification of the data subject.

10.3.Right to rectification

The data subject may request that the Joint Controllers modify any of his or her personal data through the contact details provided in point 1. If the data subject can credibly demonstrate the accuracy of the corrected data, the Joint Controllers shall comply with the request within a maximum of one month and shall notify the data subject thereof using the contact details provided by the data subject.

10.4. Right to restriction of processing

The data subject may request, through the contact details provided in point 1, that the processing of his or her personal data be restricted by the Joint Controllers (by clearly indicating the restriction of processing and ensuring that it is kept separate from other data) where.

- contests the accuracy of his or her personal data (in which case the Joint Controllers will limit the processing for the time necessary to verify the accuracy of the personal data);
- the data processing is unlawful and the data subject opposes the erasure of the data and requests instead the restriction of their use;
- the Joint Controllers no longer need the personal data for the purposes of processing, but the data subject requires them for the establishment, exercise or defence of legal claims; or
- the data subject has objected to the processing (in which case the restriction applies for the period until it is established whether the legitimate grounds of the Joint Controllers prevail over the data subject's legitimate grounds).

10.5.Right to erasure

The data subject may exercise his or her right to erasure without restriction in relation to the processing described in the privacy notice, except for processing required by law. The data subject may withdraw his or her consent to the processing without time limitation,

provided that the withdrawal of consent shall not affect the lawfulness of the processing prior to the withdrawal.

10.6.Right to legal remedy

If the data subject considers that the Joint Controllers have infringed the applicable data protection requirements in the processing of his or her personal data, he or she may lodge a complaint with the National Authority for Data Protection and Freedom of Information (address: 1055 Budapest, Falk Miksa utca 9-11., postal address: 1363 Budapest, Pf. 9., e-mail: ugyfelszolgalat@naih.hu, website: www.naih.hu) or may take the matter to court, which will rule on the matter out of turn, in order to protect his or her data. In this case, you are free to choose whether to bring your action before the competent court of law of your place of residence (permanent address) or of your place of stay (temporary address) or of the place where the Joint Controllers have their headquarters. You can find the court of your domicile or residence at <http://birosag.hu/ugyfelkapcsolati-portal/birosag-kereso>. The Court of Budapest (Fővárosi Bíróság) has jurisdiction over the lawsuit according to the seat of the Joint Controllers.

Effective 2024 [...] [...] [...]