

Privacy notice
Budapest Capital City VIII. district Józsefváros
Municipality about data management related to the
public tenders

The Józsefváros Municipality of the Eighth District of Budapest (hereinafter referred to as the Municipality) provides community development tenders for residents, entrepreneurs and other target groups in a number of areas. In such cases, the call for proposals sets out the data to be provided for the submission of the application, the purpose of the application, the criteria and the procedure for the evaluation of the application. The municipality will conclude a contract with the successful applicants to fulfil the obligations and to enforce the rights set out in the application.

This privacy notice in connection with the tenders advertised by the Municipality of Józsefváros in the VIII. district of Budapest (hereinafter referred to as the "Privacy Notice") is based on the provisions of the Directive of the European Parliament and of the Council of 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC. Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of individuals with regard to the processing of personal data (hereinafter referred to as the General Data Protection Regulation or GDPR) and shall apply to the processing of data in the context of the application procedure, unless a specific privacy notice is drawn up for the specific application procedure.

1. Name and contact details of the Joint Controllers

Budapest Capital VIII. district Józsefváros Municipality

Head office: 1082 Budapest, Baross utca 63-67.

Postal address: 1431 Budapest, Pf. 160.

Telephone: + 36 1 459 2100

E-mail address: ugyfelszolgalat@jozsefvaros.hu

and

Budapest Capital VIII. district Józsefváros Mayor's Office
(hereinafter referred to as: Mayor's Office)

Head office: 1082 Budapest, Baross utca 63-67.

E-mail address: hivatal@jozsefvaros.hu

2. Contact details of the Data Protection Officer

E-mail address: adatvedelem@jozsefvaros.hu

Phone: +36 (1) 459-2207

3. Purpose of the processing and scope of the data processed

With regard to applicants and the contact persons indicated in the application (hereinafter referred to as "data subjects"), the purpose of the processing of data is

to ensure the efficient management of clarification issues related to the application, to identify the applicant, to check the conditions of the application, to evaluate the applications, to select the winning applicants on the basis of the evaluation results, to notify applicants of the results of the application, to prepare the contract with the winning applicant.

Scope of personal data processed	Purpose of data processing
Natural person Applicant's name, natural person identification data, address or, in the case of a sole trader, name, registered office, tax number, in the case of a legal person, name of the person authorised to represent the applicant	Identifying the applicant, checking the conditions of the application, evaluating the application, selecting the winning application, preparing the contract in case of a successful application
Other information to be provided in the application (to be specified in the call for proposals)	Identifying the applicant, checking the conditions of the application, evaluating the application, selecting the winning application, preparing the contract in case of a successful application
Contact name, email address, position, phone number	Ensuring the efficient management of clarification issues related to the tender, notifying applicants of the outcome of the tender, preparing the contract with the successful applicant.

4. Legal basis for processing

The legal basis for the processing of contact details is the explicit voluntary consent of the data subject, as referred to in Article 6(1)(a) of the General Data Protection Regulation.

The legal basis for the processing of applicant data is the explicit voluntary consent of the data subject, as provided for in Article 6(1)(a) of the General Data Protection Regulation, until the application is evaluated.

The processing of the data of the successful tenderer is based on Article 6(1)(b), i.e. the processing is necessary for the preparation of the contract and the exercise of the rights and obligations set out in the contract.

5. The source of the personal data processed and the scope of the data not provided by the data subject to the Data Controller

The source of the personal data is the data subject.

6. Recipients and categories of recipients of personal data

The personal data of data subjects are accessed by the staff of the Joint controllers coordinating / participating in the decision-making process.

If other persons (not employees of the Municipality or the Mayor's Office) or bodies are involved in these processes, the data of applicants will be transmitted by the Joint controllers to the persons or bodies preparing and taking the decision (in such cases, the call for applications will contain information on this). The documents of the closed meetings of the Municipal Council and its committees for the preparation of decisions or for the taking of decisions, as well as the minutes of the closed meetings and the decisions taken in the closed meetings are considered public data in the public interest, in which case the Public Data Controllers are obliged to ensure that the data are accessible to any person after the decision has been made public, and to publish the decisions and minutes of the meetings on the Municipality's website.

Joint data controllers may occasionally publish data about a winning applicant on the platforms indicated in the call for proposals, in which case the exact scope of the data concerned by the publication will be indicated in the call for proposals.

7. Duration of data processing

Joint controllers keep the data of applicants and contact persons until the contract is signed with the winning applicants (if the contract is not signed for some reason, the next highest scoring applicant can be awarded the contract). The retention period for the data of the successful and contracting applicants is 5 years from the execution of the contract (pursuant to Act V of 2013 on the Civil Code, § 6: 22). If a payment is made to the successful applicant, the retention period for the documents supporting the payment is 8 years from the year of payment pursuant to Act C of 2000 on Accounting, § 169.

8. Allocation of data processing rights, access to data between the Joint Controllers

During the decision preparation and decision-making process, the data processing is carried out by the department of the Mayor's Office or the Municipality to which the application belongs. Both the Municipality and the Mayor's Office may enter into a contract with the successful applicant (different for each tender). The Mayor's Office is authorised to handle data processing in relation to the exercise of the rights of the data subject and the handling of incidents, liaising with the co-

authorities (including responding to requests from the National Authority for Data Protection and Freedom of Information).

9. Data transfers to third countries - automated decision-making and profiling

The processing does not involve the transfer of personal data to third countries, automated decision-making or profiling.

10. Rights of the data subject in relation to data processing

10.1. Deadline

The Joint Controllers shall comply with the data subject's request to exercise his or her rights within a maximum of one month from the date of receipt of the request. The date of receipt of the request shall not count towards the time limit.

The Joint Controllers may, if necessary, and taking into account the complexity of the request and the number of requests, extend this time limit by a further two months. The Joint Controllers shall inform the data subject of the extension of the time limit within one month of receipt of the request, stating the reasons for the delay.

10.2. Right of access, transfer of data to third countries

The data subject shall have the right to request the 1. to obtain from the Joint Controllers, through the contact details provided in point 1, information as to whether or not his or her personal data are being processed and, if such processing is taking place, the right to know which personal data are being processed by the Joint Controllers; on what legal basis; for what purpose; for how long; to whom, when, under what law, to which personal data have been disclosed or transferred by the Joint Controllers; from what source your personal data originate; what rights you have in relation to the processing; whether your data are being profiled by the Joint Controllers or transferred to a third country.

The Joint Controllers shall provide a copy of the personal data subject to the processing free of charge for the first time upon the data subject's request, and may charge a reasonable fee based on administrative costs thereafter. In order to ensure data security and to protect the rights of the data subject, the Joint Controllers are obliged to verify the identity of the data subject and the identity of the person who wishes to exercise the right of access, and to this end, the provision of information, access to data and the issuing of copies of data are subject to the identification of the data subject.

10.3. Right to rectification

The data subject may request that the Joint Controllers modify any of his or her personal data through the contact details provided in point 1. If the data subject can credibly demonstrate the accuracy of the corrected data, the Joint Controllers shall comply with the request within

a maximum of one month and shall notify the data subject thereof using the contact details provided by the data subject.

10.4. Right to restriction of processing

The data subject may request, through the contact details provided in point 1, that the processing of his or her personal data be restricted by the Joint Controllers (by clearly indicating the restriction of processing and ensuring that it is kept separate from other data) where.

- contests the accuracy of his or her personal data (in which case the Joint Controllers will limit the processing for the time necessary to verify the accuracy of the personal data);
- the data processing is unlawful and the data subject opposes the erasure of the data and requests instead the restriction of their use;
- the Joint Controllers no longer need the personal data for the purposes of processing, but the data subject requires them for the establishment, exercise or defence of legal claims; or
- the data subject has objected to the processing (in which case the restriction applies for the period until it is established whether the legitimate grounds of the Joint Controllers prevail over the data subject's legitimate grounds).

10.5. Right to erasure

The data subject may exercise his or her right to erasure without restriction in relation to the processing described in the privacy notice, except for processing required by law. The data subject may withdraw his or her consent to the processing without time limitation, provided that the withdrawal of consent shall not affect the lawfulness of the processing prior to the withdrawal.

10.6. Right to legal remedy

If the data subject considers that the Joint Controllers have infringed the applicable data protection requirements in the processing of his or her personal data, he or she may lodge a complaint with the National Authority for Data Protection and Freedom of Information (address: 1055 Budapest, Falk Miksa utca 9-11., postal address: 1363 Budapest, Pf. 9., E-mail: ugyfelszolgalat@naih.hu, website: www.naih.hu), or may take the matter to court, which will act out of turn, in order to protect his or her data. In this case, you are free to choose whether to bring your action before the competent court of law of your place of residence (permanent address) or of your place of stay (temporary address) or of the place where the Joint Controllers have their headquarters. You can find the court of your domicile or residence at <http://birosag.hu/ugyfelkapcsolati-portal/birosag-kereso>. The Court of Budapest (Fővárosi Bíróság) has

jurisdiction over the lawsuit according to the seat of the Joint Controllers.

Effective 16.07.2024.